MEMORANDUM CIRCULAR NO. 01
Series of 1988

Further to Memorandum Circular No. 12, Series of 1987, the replacement of female household workers by agencies, after authentication of the employment contracts by the Philippine Embassy/Consulate at worksite, is hereby allowed subject to the following conditions:

1. An acceptance by the employer of the new worker thru a telex confirmation to the POEA;

2. Notification of the Philippine Embassy/Consulate where the employment contract was authenticated by the employer concerning the acceptance of replacement;

3. Replacements made after the issuance of a Travel Exit Pass (TEP) to the previous worker shall require a re-processing of contract, issuance of a new TEP and the cancellation of the previous TEP by the POEA;

4. Agencies shall be allowed only one replacement per employment contract.

For the guidance of all concerned.

[Signature]
TOMAS D. ACHACOSO
Administrator