MEMORANDUM CIRCULAR NO. 15  
Series of 1990

TO: All Licensed Placement Agencies, Service and Construction Contractors, and Manning Agencies

SUBJECT: The Responsibility to Report to POEA Significant Incidents Concerning Overseas Contract Workers

In accordance with Rule I, Book VII of the POEA Rules and Regulations on Assistance to Workers, and to reemphasize the responsibility of the local agency to report to POEA significant incidents concerning the overseas workers, such as the following:

1. Death
2. Injury and serious illness
3. Detention
4. Runaway
5. Missing Workers
6. Desertion.

All licensed placement agencies, service and construction contractors and manning agencies are hereby directed to make said report to POEA thru the Director, Welfare & Employment Office (WEO) as soon as they are made aware of said incidents.

The report will enable POEA to coordinate with the local agency as well as with other entities as to the appropriate action or the assistance needed by the worker and his family. It will also help update the records of the POEA on the particular worker.

Notwithstanding this Memorandum Circular, the report on runaway and desertion cases to the Director, Adjudication Office for purposes of watchlisting, if warranted by evidence submitted, shall however, continue.

For strict compliance.

[Signature]

TOMAS D. ACHACOSO
Administrator

22 February 1990