MEMORANDUM CIRCULAR NO. 26
Series of 1996

TO : ALL CONCERNED

RE : Undertaking by Jordanian Placement Agents to Guarantee Payment of Salary to Filipino Household Workers According to the Employment Contract

DATE : 17 June 1996

The Embassy of the Philippines in Amman, Jordan has noted the failure of some employers to pay the salaries of Filipino domestic helpers at the rate stipulated in the employment contracts.

In view thereof, all Jordanian placement agencies shall now be required to execute a formal undertaking to guarantee the payment of salary by employers in accordance with the provisions of the employment contract. This requirement shall be a prerequisite for authentication/verification of documents by the Embassy of the Philippines in Jordan.

This circular shall take effect immediately.

For strict compliance.

[Signature]
FELICISIMO O. JOSON
Administrator
CERTIFICATE OF UNDERTAKING

KNOW ALL MEN BY THESE PRESENTS:

I, __________, __________ of __________, hereby guarantee that the monthly salary that Ms. __________, __________, Filipina Domestic Helper, bearing Philippine Passport No. __________, issued in __________ on __________, who is being contracted to work for Mr. & Mrs. __________, with address at __________, shall not be less than US$200.00 or its equivalent in Jordan Dinara.

I further guarantee that the monthly salary of Ms. __________, as stipulated in her employment contract shall be paid to her by the employer every end of each month. I undertake to pay her for the difference, if any, between the monthly salary stipulated in the contract and the actual salary being paid by the employer.

Signed in Amman this __________ day of __________ 19 __________.

__________________________________________
Name & Address of Jordanian Recruiter

Attested by:

__________________________________________
Name & Address of the Employer