MEMORANDUM

TO : ALL POEA OFFICIALS and EMPLOYEES

SUBJECT : POEA Summer Teambuilding Exercises

DATE : April 17, 1997

On May 10 & 11, Saturday and Sunday, the Administration will conduct its annual summer teambuilding workshop at the White Rock Resort in Olongapo City.

To enable the HRD Division to find out how many employees are interested to participate in this activity, may we request you to accomplish the form below and return the same to the HRDD on or before April 30, 1997.

NAME : ____________________________
Office : ____________________________

[ ] Yes, I am interested.
[ ] No, I am not interested.

Signature

FELICISIMO O. JOSON, JR.
Administrator