Memorandum to All POEA Employees

Subject: Lost Opportunity and Cost

Date: 25 May 1993

Practically, all who joined the recently concluded POEA Educational Tour to Corregidor Island expressed their appreciation of the enjoyable, informative and memorable trip. However, several employees lost the opportunity to see the historical island of Corregidor which is part of the continuing staff development programs for employees.

In view of the failure of several employees to show up though they have signified interest to join, they did not only lost the opportunity but it also cost the Administration forty-two thousand pesos (P42,000) losses. If only the employees informed the office in advance of their uncertainty to join the tour, we could have limited the number of chartered boats rented or allowed the families of employees to join the educational trip.

In order to prevent similar incident in the future, employees who signified interest to join office activity but failed to attend as scheduled shall be required by the office to pay the corresponding individual expenses incurred by the office.

For information and guidance,

FELICISIMO B. JOSON
Administrator