MEMORANDUM

TO : ALL POEA OFFICIALS AND EMPLOYEES

SUBJECT : POEA CHILDREN'S CHRISTMAS PARTY

DATE : 14 December 2007

Please be informed that our traditional Children's Christmas Party will be held on Friday, 21 December 2007 at 2:00 o'clock in the afternoon at the EPS Korea Briefing Room.

To determine the number of child guests and to allow us ample time for the necessary preparations and coordination, parents are requested to register the names of their children below ten (10) years old at the HRD Division not later than Tuesday, 18 December 2007.

Further, children participants are requested to come and dress up in Christmas color - red, green and gold. Please be advised, however, that provision for food shall be limited to two (2) children per official/employee only.

Let us join hands in treating our children this Yuletide Season.

CARMELITA S. DIMZON
Deputy Administrator
Management Services