MEMORANDUM

TO : POEA OFFICIALS AND EMPLOYEES

RE : DOLE 65TH Anniversary

DATE : 26 November 1998

In connection with the 65th Founding Anniversary of the Department of Labor and Employment, POEA Officials and Employees are hereby enjoined to attend the DOLE anniversary celebration on Tuesday, December 8, 1998 at the Occupational Safety and Health Center from 8:00 in the morning until 4:00 in the afternoon. However, in order not to disrupt the smooth operations of frontline services, each unit must maintain a skeletal force.

Service vehicles shall transport the participants to and from the venue. Assembly time will be at 8:00 in the morning of December 8.

The list of employees must be submitted to HRDD not later than 27 November 1998.

For compliance,

REYNALDO A. REGALADO
Administrator