TO: ALL POEA OFFICIALS/DIVISION CHIEFS/SUPERVISING OFFICERS

SUBJECT: MASTERS DEGREE PROGRAM IN PUBLIC POLICY (MPP – 2 years) and MASTERS IN PUBLIC ADMINISTRATION (MPA – 1 year)

DATE: 20 November 2008

We are pleased to announce that the Lee Kuan Yew School of Public Policy (LKYSSP), Singapore is now inviting interested applicants for its scholarship for the Masters Degree Program in Public Administration (MPA – 1 year) and Public Policy (MPP – 2 years) which will begin in July 2009.

1. Applicants for the Masters in Public Administration (MPA) must possess the following qualifications:
   - Be a mid-career professional with at least five (5) years work experience;
   - Have substantial exposure to varied work situations and acquired the expertise and foundational skills set to cope with the situation;
   - Must have a college degree with at least an average grade of B or better;
   - Must hold a permanent appointment with at least two (2) years of government service, one (1) year must be in DOLE; and
   - Must not have applied for a scholarship under another program & must have rendered the service obligation required under EO 367.

2. Applicants for Masters in Public Policy (MPP) must possess the following qualifications:
   - Be a young officer with two (2) to five (5) years work experience;
   - Must have a college degree with at least an average grade of B or second class honors or equivalent;
   - Preferably have a good background in economics and mathematics;
   - Must hold a permanent appointment with at least two (2) years of government service, one (1) year must be in DOLE; and
   - Must not have applied for a scholarship under another program & must have rendered the service obligation required under EO 367.
3. The application requirements of the DOLE-HRDS are the following:

1. Duly accomplished nomination form HRDS Form S-2, (attached);
2. Updated Resume with list of in-service trainings and seminars attended;
3. Photocopy of Transcript and Diploma (Baccalaureate Degree);
4. Justification from Head of Agency on how can the training/scholarship benefit the Agency;
5. Copy of Performance Evaluation Report (2 semesters); and
6. Statement of actual duties signed by the Personnel Officer/Head of Office.

4. If selected as a DOLE-Nominee, applicants should submit/must be ready with the following requirements for endorsement to CHED:

1. Updated Resume with list of in-service training and seminars attended and certified true copies of certificates;
2. Statement of Actual Duties duly Certified by the Personnel Officer;
3. Certificate of Employment;
4. Service Record;
5. Certificate that the Salary of the Grantee will be paid while on training;
6. Certificate that the nominee has no pending scholarship nomination to other program.
7. Certificate of No Pending Administrative Case; and,
8. Photocopy of Transcript and Diploma (Baccalaureate).

The DOLE-HRDS deadline of application is on 28 November 2008.

Interested applicants may directly address their inquiries to:

Ms. REGINE WONG
Senior Executive
Student Recruitment
Lee Kuan Yew School of Public Policy
National University of Singapore
Tel: (65) 6516-7559  Fax No.: (65) 6872-9291
Email: sppwhmr@nus.edu.sg  Website: www.lkyspp.nus.edu.sg

Note: Applicants shall personally shoulder the application fee amounting S$40.00 (non-refundable)

For your information.

VIVECA C. CATALIG
Deputy Administrator