December 01, 1992

TO: All Directors
Branch Managers
Division Chiefs

SUBJECT: Corporate Planning Exercises

Please be informed that the Corporate Planning activity will take place on 17-18 December 1992 on a venue which will be announced later. However, in compliance with DOLE Memo Circular dated 29 October 1992 which was received last November 10, 1992, certain revisions should be made:

1. Action Plans should be from 1993-1995

2. The plan should conform to the DOLE/POEA Medium Term Development Plan 1994-1998 which was approved by Directorate and the DOLE guidelines on Corporate Planning

3. All plans should be submitted not later than 08 December 1992 to the Planning Branch for consolidation.

The mechanics and forms to be used are attached.

For compliance,

FELICISIMO O. JOSON
Administrator
Dear POEA Employees,

Starting this month, a newsletter will be issued to all employees to keep them abreast of current news on POEA employees, new CSC Circulars, personnel movement, personnel policies and programs and news articles on employees' health, safety and benefits.

Suggestions, comments and articles are welcome. Just submit them to HRDD.

Happy reading!

Welcome to POEA, Admin. Jison!

Administrator Felicisimo O. Jison assumed his post as the new Administrator of POEA last July 16. Admin. Jison is a graduate of the University of the Philippines in 1963 with a degree in Business Administration. He finished his elementary and secondary school at the Ateneo de Manila University. Mr. Jison is not really new in the Department of Labor and employment having been appointed as Commissioner of the Employees Compensation Commission and Member of the Governing Board of the Occupational Safety and Health Center. Prior to his appointment as POEA Head, he has been the Administrator of the Federation of Free Workers.

He is married and blessed with four children.

Director Dacanay Leaves POEA

PSO Director Regina B. Dacanay resigned from her post effective August 1. fondly called as "Reggie" she has been in the service for seventeen years. She had her first employment with DOLE as Information Writer at the defunct OEDB. Last August 3, EA Officials and employees tendered a Moveon Despedida Party at the Auditorium where some of her close friends shared their treasured and unforgettable experiences with Director Dacanay.

To Director Reggie Dacanay, our best wishes and we hope for a brighter and challenging future ahead. We will certainly miss you.

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New POEA uniform

POEA Employees will receive their new sets of uniform materials beginning 3 August until 15, 1992. Male employees will have four (4) sets of striped-colored polo shirts and two pants while female employees will get two sets of uniform materials. Each set consists of one printed blouse, one plain blazer and one plain skirt. Though female employees will only get two sets of uniforms this year, they are however, assured of quality good material. HRDD has contacted tailors who are available to render sewing services to employees. Employees are expected to wear their new uniform in September.

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HRDD Conducts Regional Recruitment

Last July, some selected HRD Officers conducted regional recruitment in Luzon, Visayas and Mindanao. The group had been to La Union, Baguio City, Pampanga, Zamboales, Ilolio, Leytepi, Cebu, Bacoled, Dipolog, Pagadian, Cagayan de Oro and Davao City. Said activity is in compliance with the Administration's thrust of decentralization program and to strengthen existing POEA Regional Extension Units. Positions allocated to the regions came from various vacant positions in the Central Office which were redeployed to the regions in compliance with Executive Order 177 known as the staff reduction program.
total of forty-four positions are allocated for this purpose. Remaining vacant positions are to be filled in the Central Office.

Attrition Law Now in Effect

Congress passed Republic Act 7450 better known as the Attrition Law. This law took effect last June 16. It provides that for five years beginning 16 June 1992, no appointment shall be made to fill vacant positions in any government office resulting from resignations, retirement, dismissal, death, or transfer to another agency of an officer or employee except in the following:

a) Where the position is held by a primary organic unit such as chief of division;

b) Where the position is the lone position in the organizational unit and it corresponds to a particular expertise that is intrinsic to the desired basic capability of the unit concerned;

c) Where the positions are basic positions for the initial operations of newly created or activated agencies, where the positions are vital and necessary for the continued and efficient operation of said agencies;

d) Where the positions are difficult to fill considering the qualifications required therefor, as in the case of doctors, lawyers and other professionals;

e) Where the positions are found in agencies declared to be understaffed;

f) Positions in Congress or in the Judiciary;

g) Appointments or designations extended by the President;

h) Where the positions are found in local government units;

i) Teaching personnel; and

j) Where the replacements come from existing employees.

Recreation Center Now Open

The POEA Recreational Center which was inaugurated last April by then POEA OIC Manuel G. Limson is open to all POEA employees every day during lunchhours and after office hour. Available facilities/equipment are one billiard table, two dart sets, two table tennis, scrabble and chess sets. Minimum game fees are collected for maintenance of the Center and honoraria for Center Custodian.

Aerobics Class Going On

Female employees who would like to keep fit and are encouraged to attend the Aerobics Class every Monday, Wednesday and Friday at 5:00 to 6:00 p.m. Classes are held at the Aerobics Room, Fourth Floor of this building. Ms. Rnelie Fuentis, Aerobics Instructor at SHAPE Philippines, Inc. has been hired to handle said class.

Mission Trips

1. Director Jaime Gimenez and Barbara Lamzon had an enriching mission to the Republic of Nauru recently. They went to Nauru, the team dropped by Australia to have a consultative meeting with Ambassador Rosa Tolentino and other officials. They were able to meet top ranking officials including the representative of Nauru President Bernard Dowiyogo. Said POEA mission trip was intended to assess the working conditions of Filipino overseas contract workers, and to conduct consultative meetings with Nauru tradesmen and clients.

2. Information Chief Sandra de Jesus and two of her technical staff, Evangelina Sabino and Susan de Guzman just arrived from Tokyo, Japan for location filming of POEA Anti-Negligent Recruitment Commercial and had an exploratory investigation on the conditions of Filipino entertainers. Location filming was held in Hokkaido, an island south of Japan, which lasted for six days. The mission group was able to gather first hand information on the plight and success of Filipino workers in Japan.

Congratulations to the following newly-promoted employees:

1. Mr. Nicason Javier - Chief, LEO. BMAD
2. Ms. Riza Bantista - LEO T1. MDD
3. Mr. Myrna Guerrero - Sr. LEO. MDD
4. Atty. Bayani Maniquis - Attorney IV, Prosecution Division
5. Mr. Felicidad Esteller - Info. Officer. EID
6. Ms. Luz Javier - Telephone Opr. GSPD

*** FOOD FOR THOUGHT ***

Set your minds on things above not on earthly things.

Colossians 3:2