MEMORANDUM

TO : ALL POEA EMPLOYEES

SUBJECT : NETHERLANDS SCHOLARSHIP

DATE : 21 November 1988

This has reference to a fifteen-month course offered to the Philippine Government which is a Master of Arts in Labor and Development at the Netherlands. The course starts September 1989.

In this connection, interested employees are invited to signify interest in writing, addressed to the Deputy Administrator for Management Services, not later than Tuesday, 29 November 1988.

Hereunder are required of candidates for qualification to the abovementioned course:

1. Letter of nomination from the Administrator / statement from POEA certifying as to candidate's character.

2. Must have a permanent appointment.

3. Must have served at least two (2) years in the government in the field of study being applied for and at least one (1) year of the required service must be in the POEA at the time of departure.

4. Must have a college degree related to the field of study or must have a sufficient demonstrated ability and experience along the field of study.

5. Must not have a pending application for a scholarship under another program.

6. Must submit a certificate of clearance from administrative charges, if such have been filed against him.

7. Must not be more than forty (40) years old.

CENTRAL RECORDS

RECEIVED

BY

DATE : NOV 29, 1988
8. Must not have enjoyed previously a government-sponsored scholarship. (Where the candidate who has previously gone abroad on a scholarship is applying for a field of training different from that previously enjoyed, there should be at least four (4) years interval between the date of his return and the start of the new program being applied for.)

9. A married man/woman candidate must submit a written consent of his/her spouse for him/her to go abroad.

10. Female candidates must not be in the family way or have no child less than two (2) years of age.

Documents to be submitted by the POEA candidate to the Special Committee on Scholarships (Scholarship Affairs Secretariat - Tel. Nos. 673-49-71 or 673-52-42 to 50 local 217) at the 2nd Flr., DAP Bldg., San Miguel Ave., Pasig, Metro Manila at 2:00 P.M. on or before December 1, 1988:

1. Nomination letter from the POEA;
2. Certification of no pending administrative/criminal charges;
3. Certified copy of service record and statement of actual duties;
4. Xerox copy of transcript of grades and diploma;
5. If married, a written consent of spouse for travel abroad;
6. Certification from the Administrator that the salary of the grantee will be paid during the period of training as well as the provision with funds for the following expenses:

   a. miscellaneous pre-departure expenses not exceeding P300.00; and,
   b. clothing allowance as necessary.

FOR INFORMATION AND GUIDANCE.

[Signature]
TOMAS D. ACHACOS
Administrator