Memorandum ORDER No. 21
Series of 1997

It has been observed that some personnel movements or assignments were effected in this Administration sans the sanction or knowledge of the Human Resource Development Division.

For records purposes, control and accountability, henceforth, all issuances effecting the assignment, movement or transfer of personnel shall be cours ed through or coordinated and cleared with the HRDD.

For strict compliance.

FELICISIMO O. JOSON
Administrator