SPECIAL ORDER NO. 006
Series of 2013

In the interest of the service, the following employees of the General Services and Property Division (GSPD) are hereby designated canvassers and or liaison officers to different government and commercial establishments effective 03 January 2013.

1. CELINA D. SABROSO - Senior LEO
2. MARIA ALVE O. RENDON - LEO II
3. RUTH J. REYES - LEO II
4. MARJORIE ALCOTT P. ABAD - Administrative Assistant II
5. ANDREW O. NOVILLA - Administrative Aide VI

As such, they are authorized to reimburse actual transportation expenses, including taxi fares, subject to availability of funds and to the usual accounting and auditing rules and regulations, which may be incurred in the performance of their official duties but not to exceed Php 1,000.00 each per month.

Mandaluyong City, 03 January 2013.

HANS LEO J. CACDAC
Administrator