SPECIAL ORDER NO. 11
Series of 2009

In the interest of the service and in line with the implementation of the Pre-Employment Orientation Program, Maria Teresa D. Delos Santos, Sr. Labor and Employment Officer of the Workers Education Division, is authorized to hold a cash advance of Ten Thousand Pesos (Php 10,000) to defray various expenses relative to the conduct of the said program, subject to the usual accounting and auditing rules and regulations.

Further, such cash advance is subject to replenishment upon liquidation.

05 January 2009, Mandaluyong City.

JENNIFER JARDIN-MANALILI
Administrator

CONTROLLED AND DISSEMINATED
BY CRD ON JAN 14 2009