SPECIAL ORDER NO. 07
Series of 2011

In the interest of the service, the following HRDD personnel are hereby designated as Liaison Officers to government agencies/institutions and other entities with whom this Administration has official and routine transactions.

Mr. NICANOR ROMUALDO S. RAMOS IV
Ms. PERLITA C. LAGALAGOT
Ms. RAQUEL A. RAMOS

As such, Mr. Ramos is hereby authorized to reimburse actual transportation expenses not to exceed One Thousand Five Hundred Pesos (P1,500.00) per month and Mmes. Lagalagot and Ramos are hereby authorized to reimburse actual transportation expenses not to exceed Seven Hundred Fifty Pesos (P750.00) each per month, subject to availability of funds and to the usual accounting and auditing rules and regulations.

For strict compliance.

Mandaluyong City, 13 January 2011.

CARLOS S. CAO, JR.
Administrator