SPECIAL ORDER NO. 018  
Series of 2013

In the interest of the service, the following employees are hereby allowed to render overtime service at the Labor Assistance Center (LAC) Terminals 1, 2 and 3 during Saturdays, Sundays and Holidays as scheduled by the Chief of the Labor Assistance Center (LAC):

1. Ms. Liwanag A. Simondac
2. Ms. Lourdes A. Lorenzo
3. Ms. Charisma G. Ganding
4. Ms. Carmelita P. Briz
5. Ms. Arlelita M. Mariano
6. Mr. Rodrigo A. Sta. Maria

As such, the above-named employees are entitled to claim overtime service with pay effective 01 January 2013 and until further orders, subject to availability of funds and the usual accounting and auditing rules and regulations. They are further instructed to report to Mr. Roberto G. Taclas, LAC-Chief, for instructions.

This Order supersedes Special Order No. 263, series of 2012.

For strict compliance.

Mandaluyong City, 10 January 2013.

HANS LEO J. CACDAC
Administrator