SPECIAL ORDER NO. 19
Series of 2006

In the interest of the service, MS. DELIA A. LAUBAN, Management and Audit Analyst II, Central Records Division, is hereby designated as Special Disbursing Officer and is authorized to hold a cash advance in the amount of One Thousand Pesos (P1,000.00) to defray the expenses to be incurred for the publication of official issuances to the Office of the National Register (ONAR), UP Law Center and payment to the Mandaluyong Post Office for the incoming registered mails to POEA.

Said cash advance is subject to replenishment from time to time, depending on the availability of funds and in accordance to the usual accounting and auditing rules and regulations.

This order takes effect on January 2, 2006.

Mandaluyong City, 02 January 2006

ROSALINDA DIMAPILIS-BALDOZ
Administrator