SPECIAL ORDER No.: 24
Series of 2007

In the interest of the service, the following POEA officials and employees are hereby directed to attend the **POEA Year-End Performance Assessment (YEPA) and 2007 Corporate Planning Exercises** on 30 January 2007, from 8:00 AM – 5:00 PM, to be held at the POEA Multi-Purpose Hall – 4th Floor.

**Directorate:**

1. Deputy Administrator Carmelita S. Dimzon
2. Deputy Administrator Viveca C. Catalig
3. Deputy Administrator Hans Leo J. Cacdac
4. Director Stella Z. Banawis
5. Director Alejandro A. Padaen
6. Director Noriel P. Devanadera
7. Director Melchor D. Dizon

**Branch Managers/Officers-in-Charge:**

8. Atty. Paciano F. Falejo – Adjudication Branch
10. Atty. Jone B. Fung – Legal Research, Docket and Enforcement Branch
11. Director Nimfa D. De Guzman – Government Placement Branch
12. Director Nini A. Lanto – Employment Branch
14. Director Felixberta N. Romero – Employment Regulation Branch
15. OIC, Yolanda E. Paragua – Licensing Branch
16. Director Carolina G. De Leon – Seabased Center
17. Director Teresita T. Laurel – Landbased Center
18. Director Liberty T. Casco – Marketing Branch
19. Director Ma. Salome S. Mendoza – Planning Branch
20. Director Candida B. Vistro – Finance Branch
21. Director Helen S. Barayuga – Information, Communication & Tech. Branch
22. Director Nicanor B. Javier – Administrative Branch

**Division Chiefs/Officer-in-Charge/Unit Heads:**

23. Atty. Hernando B. Reyes – Legal Research Division
24. Jocelyn P. Rey – Client Services Division
25. Lucia L. Villamayor – Recruitment Documentation Division
26. Jocelyn T. Sanchez – Manpower Registry Division
27. Laura S. Timonera – Manpower Development Division
28. Atty. Jovencio R. Abara – Legal Assistance Division
30. Atty. Rosemarie G. Duquez – Prosecution Division
31. Dennis C. Ibay – Employment Services and Regulation Division
32. Alfonso N. De Castro – Labor Assistance Center
33. Augusto B. San Diego III – Workers Education Division
34. Celia B. Laurent – Licensing and Evaluation Division
35. Eleonor S. Samson – Inspection Division
36. Dolores H. Crisostomo – Contracts Processing Division – SBEC
37. Carmelita D. Valle – Accreditation Division – SBEC
38. Maybelle M. Gorospe – Landbased Center, Agency Hires Group
39. Barbara D. Lamzon – Landbased Center, Agency Hires Group
40. Violeta V. Bersamen – Balik-Manggagawa Processing Center
41. Liwanag Simondac – Name-Hire Processing Unit
42. Ramon Lamberto C. Pastrana – Market Promotions Division
43. Alfredo Robles, Jr. – Market Research and Standards Division
44. Carlos F. Cañalateral – Policies and Programs Division
45. Nascel A. Gabito – Information and Education Division
46. Lolita L. Aragon – Budget Division
47. Marilyn M. Adalia – Finance Division
48. Ramona S. Quijano – Data Bank And Network Management Division
49. Preciosa R. Sienes – Human Resources Development Division
50. Reynaldo E. Cabrera – General Services and Property Division
51. Mel L. Candano – Central Records Division
52. Engr. Renato C. Limjguco – Cash Division
53. Engr. Adel dela Cruz – Building Management Unit
54. Genevieve Ardiente – Repatriation Unit
55. Paterno D. Juridico – Regional and Overseas Coordination Office

Regional Office Representatives:

56. Nonette Villanueva – Regional Center for Luzon
57. Evelia M. Durato – Regional Center for Visayas
58. Francis B. Domingo – Regional Center for Mindanao

The Planning Branch shall render administrative and technical support in the preparation, conduct, and post session requirements of the 2007 POEA Corporate Planning.

Representatives from the regions are entitled to travel allowance subject to accounting and auditing rules and regulations.

For strict compliance.

Mandaluyong City, 18 January 2007.

ROSALINDA DIMAPILIS-BALDOZ
Administrator