SPECIAL ORDER NO. 26
SERIES OF 2010

In the interest of the service, the following employees of the General Services and Property Division (GSPD) are hereby designated as canvassers and liaison officers to different government and commercial establishments, effective January 4, 2010 to wit:

1. LEONORA A. NITURA - Senior LEO
2. CELINA D. SABROSO - Senior LEO
3. LEOPOLDO H. VILLALOBOS - LEO III
4. CRISANTO DE GUZMAN JR. - Clerk III
5. FERDINAND I. MAGNO - Motorpool Supervisor
6. ROMEO M. PADIGDIG - Casual
7. RODRIGO T. BABIERA - Admin Aide III

As such, they are authorized to reimburse actual transportation expenses, including taxi fares which may be incurred in the performance of their official duties but not to exceed Php 1,000.00 each per month, subject to availability of funds and to the usual accounting and auditing rules and regulations.

Done this 4th day of January 2010 at Mandaluyong City.

JENNIFER JARDIN-MANALILI
Administrator