SPECIAL ORDER NO. 33
Series of 2011

In the interest of the service, MS. MYRNA B. RICAFORT, Supervising Labor and Employment officer, is hereby designated as Officer-In-Charge (OIC) of the Market Research and Standards Division (MRSD), Marketing Branch.

As such, Ms. Ricafort is authorized to claim Representation and Transportation Allowance (RATA) subject to the usual accounting and auditing rules and regulations.

Based on the Civil Service Commission's (CSC) guidelines on designation of Officer-In-Charge, Ms. Ricafort’s designation shall be for a period of not more than one (1) year.

This Order shall take effect immediately and until further Orders.

For strict compliance.

Mandaluyong City, 27 January 2011.

CARLOS S. CAO, JR.
Administrator