In the interest of the service, the following employees are hereby authorized to perform liaison work with different embassies and foreign consulates relative to visa issuance for workers hired through the Government Placement Branch, Airline Offices on the issuance of tickets, publishing companies on the advertisements and other concerned government entities.

1. GINA D. FERNANDEZ – Labor Employment Officer III
2. SONNY N. ATENDIDO – Administrative Assistant I

As such, abovenamed employees are entitled to reimburse traveling expenses incurred up to ONE THOUSAND PESOS (P 1,000.00) including taxi fares during performance of official duties, in accordance with DOLE Administrative Order No. 44 Series of 1990, subject to the usual accounting and auditing rules and regulations. Claims shall be made on a monthly basis supported by complete documents.

The Order shall take effect on January 2, 2013

Mandaluyong City, 02 January 2013.

HANS LEO J. CACDAC
Administrator