SPECIAL ORDER NO. 38
Series of 2009

In the interest of the service and in view of the official travel of MS. JOCELYN T. SANCHEZ, (designated Officer-in-Charge, Employment Branch, pending the official travel of Ms. Honee Timonera) to Taiwan on February 3, 2009 to February 14, 2009, and in view of the extension of the official travel of Ms. Honee Timonera, DIRECTOR NIMFA D. DE GUZMAN, OIC, Welfare and Employment Office (WEO) is hereby designated as Officer-in-Charge of the Employment Branch in a concurrent capacity.

Further, MS. CORAZON CARMEN A. ROSALES, Supervising Labor Employment Officer of Manpower Registration Division (MRD) and MS. ELIZABETH D. MIRABUENO, Supervising Labor Employment Officer of Manpower Development Division (MDD) are likewise designated as Officer-in-Charge of their respective divisions.

The designated OICs shall be entitled to the appropriate representation and Transportation allowance (RATA) pursuant to existing accounting rules and regulations.

This order shall be effective from 03 February 2009 and until further orders.

For compliance.

Mandaluyong City February 2, 2009.

JENNIFER JARDIN-MANALILI
Administrator