SPECIAL ORDER NO. 40
Series of 2010

In the interest of the service, the following employees are hereby designated as Special Disbursing Officer of the following Satellite Offices:

1. MS. WINNIE FRIDA M. PALMA - Region III, Pampanga
2. MS. KAREN M. QUILAO - Region IV, Laguna

As such, the abovementioned Coordinators are authorized to hold a cash advance of P 5,000 each to defray miscellaneous and incidental expenses including the purchase of supplies and materials of the unit thereat.

Said cash advance can be replenished from time to time, subject to the availability of funds and the usual accounting rules and regulations.

For compliance.

Mandaluyong City, 25 January 2010.

JENNIFER JARDIN-MANALILI
Administrator