SPECIAL ORDER NO. ___
Series of 2007

In the interest of the service and in line with the implementation of the Illegal Recruitment Free LGUs and the Pre-Employment Orientation Program, Ms. CORAZON D. ORTIZO, Senior Labor and Employment Officer of the Manpower Development Division, Employment Branch, is hereby directed to proceed to the 7/F, Main Building, Quezon City Hall, on January 26, 2007 to conduct Pre-Employment Orientation Seminar organized by the Public Employment Service Office of Quezon City.

As such, Ms. Ortizo is entitled to reimbursement of transportation expenses, subject to the usual accounting and auditing rules and regulations.

For compliance.


ROSALINDA DIMAPILIS-BALDOZ
Administrator