SPECIAL ORDER NO. 091 
Series of 2012

In the interest of the service, the following Drivers are hereby authorized to render overtime (OT) services for a maximum of three (3) hours only from Mondays to Fridays and eight (8) hours on Saturdays, Sundays and Legal Holidays as maybe required:

A. Regular:

1. Silvestre T. Palen
2. Bernie M. Julian

B. Service Contractors:

1. Amador D. Castro
2. Rommel B. Dela Cruz
3. Edgardo P. Oxido
4. Fermin P. Olmos
5. Gerry R. Sales
6. Diosdado F. Austria
7. John Aljarreau P. Cabal
8. Michael G. Tadlip
9. Pedro O. Martinez

As such, Mr. Palen and Mr. Julian are authorized to claim overtime pay for actual services rendered not to exceed 50% of the annual basic salary as provided under Section 3.1.2. of the National Budget Circular No. 410, series of 1989, chargeable to savings. The Service Contractors shall be paid their claim for overtime as provided for in their service contracts which shall be charged to the budget allocated for their services. POEA Memorandum Order No. 13, series of 2001, providing the guidelines on overtime (OT) services of drivers shall continue to be in effect.

The effectivity of this Order shall be retroactive on 02 January 2012 and supersedes Special Order No. 061, series of 2012.

For compliance.

Mandaluyong City, 16 February 2012.

HANS LEO J. CACDAC
Administrator