In the interest of the service and in order to respond effectively to a higher demand from OFWs during this April and May peak season, concerned POEA personnel, together with counterpart staff of the OWWA and Equitable Card Network (ECNI) which is in-charge of OFW ID production, are directed to extend longer service hours to customers.

In addition to the regular working hours from Monday to Friday, the Balik-Manggagawa (BM) Center shall be open up to 7 PM and also on Saturdays from 8 AM to 5 PM. The BM Lobby Lobby Extension and Express Lane for those with existing e-Cards shall also be set up. Issuance of Overseas Employment Certificate and e-Card at the Fiesta Mall of Duty Free Philippines (Monday to Sunday) at the Main Office of OWWA in Pasay City (Monday to Friday) shall be revived with POEA participation.

The following shall comprise the BM Bayanihan Force this summer peak season and shall be entitled to offset or to claim overtime pay, subject to accounting and auditing rules and regulations, and additional points in the performance ratings and leave credits in consideration of their cooperation in their special assignment:

<table>
<thead>
<tr>
<th>NAME</th>
<th>MOTHER UNIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Elmira Sto. Domingo</td>
<td>BMPD</td>
</tr>
<tr>
<td>2. Ligaya Ramos</td>
<td>BMPD</td>
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<tr>
<td>3. Violeta Bersamen</td>
<td>BMPD</td>
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<tr>
<td>4. Dolores Rodriguez</td>
<td>BMPD</td>
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<tr>
<td>5. Blenda Bejo</td>
<td>BMPD</td>
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<tr>
<td>6. Lucila Makiling</td>
<td>BMPD</td>
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<tr>
<td>7. Angelita Ladao</td>
<td>BMPD</td>
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<tr>
<td>8. Maribel Pia</td>
<td>BMPD</td>
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<tr>
<td>9. Edita Pagkalinawan</td>
<td>BMPD</td>
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<tr>
<td>10. Mercedita Maat</td>
<td>BMPD</td>
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<tr>
<td>11. Ralph Gene Buiser</td>
<td>BMPD</td>
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<tr>
<td>12. Antonio Dela Cruz</td>
<td>BMPD</td>
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<tr>
<td>13. Antonio Sapia</td>
<td>BMPD</td>
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<tr>
<td>14. Bessie Bernal</td>
<td>BMPD</td>
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<tr>
<td>15. Jennifer Balboa</td>
<td>BMPD</td>
</tr>
<tr>
<td>16. Sheryl May Barrameda</td>
<td>BMPD (Contractual)</td>
</tr>
</tbody>
</table>
17. Opheline Lacanlali
18. Fritz Fenix Severino
19. Elizabeth Sison
20. Nancy Perez
21. Raisonel Magangaong
22. Madeline Llanes
23. Glenda Mariano
24. Rosa Mangila
25. Tita Hernandez
26. Celina Sabroso
27. Avelino Gannaban
28. Linda Maurera
29. Ricardo Capin
30. Delia Bercarse
31. Mirtam Pangan
32. Magdalena Miniano
33. Nerissa Jimena
34. Eric Ramon Vasquez
35. Renato Limjuco
36. Lilibeth Hilot
37. Fe Esguerra
38. Ma. Alve Rendon
39. La Verne Caluag
40. Danilo Lazaro
41. Annabelle Cordero
42. Jasmin Rafael
43. Janelyn Cruz
44. Elnora Carpio

BMPD (Contractual)
Landbased Center
BMPD (Contractual)
Landbased Center
Landbased Center
Seabased Center
Licensing Branch
Inspection Division
Manpower Registry Branch
Manpower Registry Branch
Information Branch
Adjudication Branch
Planning Branch
Seabased Center
Accounting Division
Accounting Division
EDP Branch
EDP Branch
Cash Division
Cash Division
Cash Division
Cash Division
Cash Division
Cash Division
Cash Division
Cash Division
Landbased Center

For guidance and compliance.

ROSALINDA DIMAPILIS-BALDOZ
Administrator

31 March 2003