SPECIAL ORDER NO. 118
Series of 2012

Further to Special Order No. 109, series of 2012, in line with celebration of the 2012 Women’s Month, the following employees are hereby instructed to attend the Potting Session or Seedling Preparation as part of the National Greening Program on Saturday, 10 March 2012, at 7:00 a.m., to be held at DENR Nursery, North Avenue, Quezon City:

1. Ma. Lourdes V. Borgoños
2. Ma. Alve O. Rendon
3. Elizabeth J. Sison
4. Ernesto B. Vistro

Participants are entitled to one (1) day compensatory day-off since the activity falls on a Saturday. Seedlings, T-shirts, meals and transportation service shall be provided to the above-mentioned participants subject to availability of funds and the usual accounting and auditing rules and regulations.

The HRD Division shall monitor the attendance of all participants.

For strict compliance.

Mandaluyong City, 07 March 2012.

HANS LEO J. CACDAC
Administrator