SPECIAL ORDER NO. 166
Series of 1998

In the interest of the service and pursuant to DOLE Administrative Order No. 74 series of 1998 which aims to ensure a smooth transition to the next administration, a POEA Transition Committee is hereby created. The Transition Committee to be chaired by the Undersigned shall be composed of the following:

Vice Chairs: OIC Jaime P. Gimenez
            OIC Angeles W. Garcia

Members: Dir. Evangeline Quimpo
         Dir. Gerundio Juan
         Dir. Cesar Moscoso
         OIC Jay Baluyot
         Atty. Vic Cabe

Secretariat: Ms. Rachel Rosete
           Ms. Lolit Aragon
           OIC Marissa Santos
           OIC Alda Alfaro
           Mr. Nascel Gabito

The Committee shall formulate and implement a Transition Plan to include the following:

1. Preparation of transition reports
2. Establishment of systems and procedures for transition to ensure continued operations;
3. Facilitation and coordination of the resolution of issues that may arise in the preparation and implementation of activities related to the transition;
4. Overseeing of turnover activities;
5. Conduct of briefings for incoming officials; and
6. Extension of technical and administrative assistance to the incoming DOLE Secretary, top POEA officials and their respective staff.

The Committee may invite other resource persons coming from other units/branch as it deems necessary.

For compliance.

FELICISIMO O. JOSON, JR.
Administrator

23 April 1998