SPECIAL ORDER NO. 212
Series of 2004

In the interest of the service, **MS. ELENA B. ROM**, Sr. LEO at the Docket and Enforcement Division, LRDEB, is hereby designated as **ENFORCEMENT OFFICER** and authorized to perform all the duties and functions of said position.

As such, she is entitled to reimbursement of actual transportation expenses incurred in the performance of her official duties but not to exceed PhP 1,000.00 per month subject to the availability of funds and to the usual accounting and auditing rules and regulations, retroactive to her date of assumption.

Further, she is also authorized to take taxi rides as exigency of her official functions require.

ROSALINDA DIMAPILIS-BALDOZ
Administrator

[stamp: CONTROLLED AND DISSEMINATED BY CBD ON MAY 14 2004]