Special Order No. 221
Series of 2010

In the interest of the service and in view of the transfer of Atty. GRACE M. VENUS, incumbent OE Legal Counsel and concurrent Head, POEA Conciliation Unit, to the National Labor Relations Commission, as Labor Arbiter, Ms. LUCY R. AUSTRIA, Executive Assistant III, is hereby designated Officer-in-Charge of the POEA Conciliation Unit.

Ms. AUSTRIA is hereby directed to clear herself from her present assignment and coordinate with Atty. VENUS for the efficient transfer of responsibilities. As OIC-Conciliation Unit, Ms. AUSTRIA shall be under the direct supervision of Dir. MELCHOR B. DIZON, Licensing and Regulation Office.

This Order shall take effect starting 1 July 2010 to supersede Special Order No. 465, Series of 2006.

For strict compliance.

Mandaluyong City, 25 June 2010.

JENNIFER JARDIN-MANALILI
Administrator