SPECIAL ORDER NO. 231
Series of 1984

In the interest of the service and in view of the assignment/cross-posting of Labor Attache Abraham M. Malli to the Philippine Overseas Employment Administration (POEA) per DOLE Administrative Order No. 210 dated 25 July 1984, he is hereby instructed to perform the following functions:

1. To recommend proactive measures designed to enhance the effectiveness of POEA with respect to the needs of the overseas migrant workers.

2. To provide a mechanism for the efficient working relations of POEA and the Philippine Overseas Labor Offices (POLO) and other related agencies.

In this connection, Labor Attache Malli shall undertake the following projects in cooperation with the other service branch/departments of POEA:

1. To create, update, simplify an effective Management Information System (MIS) in POEA, particularly EDP Branch, and other related agencies using the current reports of POLOs, to provide instant feedback on vital and relevant data to the POEA and other related agencies;

2. To initiate and firm up guidelines and remedial measures that will lessen if not eliminate backlog of cases pending with POEA;

3. To strengthen POEA's effort on the reintegration of permanently returning OFWs into the mainstream of the national economy and make them active partners in generating new local job opportunities.

4. To speed up the regionalization of all services that can be devolved to regional units.

5. Such other projects and programs which may be authorized by the Administrator.
All heads of departments/branches/units and other personnel shall effect the necessary assistance and cooperation in the implementation of the projects.

A monthly program report/update shall be submitted to the Administrator.
For compliance.

31 August 1994
S O No. 231

FELICASIMO O. JOSON, JR.
Administrator