SPECIAL ORDER NO. 233
Series of 2011

In the interest of the service, the following officials and employees are hereby directed to participate in the Philippine Labor and Employment Plan Results Matrix 2011-2016 Writeshop to be held from 06-08 June 2011 at Timberland Sports and Nature Club, Barangay Malanday, Ampid, San Mateo Rizal:

1. Deputy Administrator Stella Z. Banawis
2. Director Nimfa D. De Guzman
3. Director Jesus Gabriel C Domingo
4. OIC-Director Ramona S. Quijano
5. Ms. Lourdes E. Funtanares

As such, the above-mentioned officials and employees are entitled to travel allowance and a registration fee of P2,200.00 per day to cover the expenses for food and accommodation subject to the usual accounting and auditing rules and regulations.

For strict compliance.

Mandaluyong City, 06 June 2011.

CARLOS S. CAO, JR.
Administrator

CONTROlLED AND DISSEMINATED
BY CRD ON JUN 07 2011