SPECIAL ORDER NO. 235
Series of 2012

In the interest of the service, the following are hereby directed to conduct, namely: Pre-Employment Orientation Seminar, Legal Assistance, Supervise the Job Fair and e-Registration, and provide technical support on May 25, 2012 at the Municipal Gymnasium, San Ildefonso, Bulacan:

1. Corazon Carmen A. Rosales, OIC, Manpower Registry Division
2. Joseph B. Rosal, Atty. II
3. Rustico-Mendrato R. Banal III, LEO III
4. Florenda Ramos, LEO III

Administrative and Technical Support

5. Arvin Benedict Flores
6. Adrian Silvestre
7. Maria Cristina Polia

Further, Mr. Rolando D. Martinez is directed to provide technical assistance and to transport abovementioned personnel to and from the venue using the POEA Nissan Urvan with plate number SJA 873.

As such, abovementioned personnel are entitled to per diem, transportation allowances and other allowable expenses subject to the usual accounting and auditing rules and regulations.

For compliance.

16 May 2012, Mandaluyong City.

[Signature]

AMUERFINA R. REYES
Officer-In-Charge

[Stamp] CONTROLLED AND DISSEMINATED
BY CRD ON MAY 21, 2012