SPECIAL ORDER NO. 238
Series of 2003

In the interest of the service, and to augment the manpower complement of the Labor Assistance Center (LAC), the following employees are hereby assigned at the office opposite their names effective immediately until further advise from the undersigned:

Ms. Arlene I. Aprecio  Adjudication Office
Ms. Jessica R. Rontale  Labor Assistance Center

Ms. Aprecio and Ms. Rontale shall report directly to Director Jaime P. Gimenez, Adjudication Office and Director Carolina G. de Leon, Employment Regulation Branch, respectively, for instructions.

Moreover, Ms. Rontale shall be entitled to overtime pay, night-shift differential and holiday pay subject to the availability of funds and the usual accounting and auditing rules and regulations.

For compliance.


[Victoria C. Berciles
Officer-In-Charge]