Special Order No. 243  
Series 2003

In the interest of the service, the following employees are hereby designated to comprise the Project Team for GPB e-Recruitment tasked to develop the e-Recruitment computer system:

1. Director Helen S. Barayuga - Team Leader
2. Ms. Ramona S. Quijano
3. Ms. Nerissa S. Jimena
4. Mr. Dennis C. Ibay
5. Ms. Marie Anthoneette B. Marquez
6. Ms. Lucia L. Villamayor
7. Ms. Marilyn M. Adalia

The Team Leader shall take care of the over-all supervision of the project and shall submit monthly progress report to the Director of the Welfare and Employment Office.

Ms. Quijano and Ms. Marquez shall be the point persons to handle the systems analysis, design and development of the e-Recruitment system. Ms. Jimena and Mr. Ibay shall provide the necessary network and IT infrastructure of the project. They shall be working interdependently until the completion of the project.

Ms. Villamayor shall represent the GPB as the end-user and coordinate with the Project Team relative to the specific GPB requirements, approval of the system design and evaluation of the completed e-Recruitment system. She shall work closely with the EDP staff particularly during testing and evaluation of the computer system.

Ms. Adalia shall monitor the financial status of the project and shall provide the Team Leader the financial report whenever necessary.

For strict compliance.

VICTORIA C. BERGILES  
Deputy Administrator and  
Officer-in-Charge

July 25, 2003