SPECIAL ORDER NO. 246
Series of 2003

In the interest of the service and relative to the Internal Audit finding dated 13 March 2003, on unserviceable office equipment and other properties for disposal, a committee for inventory, valuation and disposal of unserviceable and disposable POEA properties is hereby created.

The Inventory, Valuation and Disposal Committee shall be composed of the following:

Deputy Administrator Victoria C. Berciles - Chairperson
Director Viveca C. Catalig - Vice Chairperson
Atty. Ramnex C. Tiglao - Member
Director Candida B. Vistro - Member
Director Nini A. Lanto - Member
Mr. Leonel P. Labrador - Member
Mr. Reynaldo E. Cabrera - Member
Mr. Dennis C. Ibay - Member
Mr. Mel L. Candano - Member
Mr. Roland G. Quintos - Member

A Secretariat is likewise created to provide the Committee with technical support and assistance:

Mr. Nacel A. Gabito - Head
Engr. Adel N. dela Cruz - Member
Engr. Jude M. Jimenez - Member

The Committee is further directed to convene and develop ways and means to dispose disposable POEA properties in accordance with existing government rules and regulations on the subject.

This Order takes effect immediately.

For guidance and strict compliance.

VICTORIA C. BERCILES
Officer-in-Charge

25 July 2003