NOTICE OF SALARY ADJUSTMENT

Special Order No. 256
Series of 2001

Pursuant to the National Budget Circular No. 474 dated June 15, 2001, implementing RA 9137 dated June 08, 2001, your salary is hereby adjusted effective July 1, 2001, as follows:

<table>
<thead>
<tr>
<th>Name of Official/ Employee</th>
<th>Item No. per PSIPPOP FY 2000</th>
<th>Position Title</th>
<th>SG and Step</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Zaldy Q. Alconcel</td>
<td>POEAB-RO2-2</td>
<td>Records Officer II (14-2)</td>
<td></td>
</tr>
<tr>
<td>2. Cecilia C. Gripal</td>
<td>POEAB-RO2-3</td>
<td>Records Officer II (14-2)</td>
<td></td>
</tr>
</tbody>
</table>

Adjusted Basic Salary Effective July 01, 2001
Under Salary Schedule: SG 14 Step 2 P12,861.00

Basic annual/monthly salary/daily/wage as of June 30, 2001: SG 14 Step 2 12,249.00

Salary Increase per month effective July 01, 2001 P 612.00

This salary adjustment is subject to review and post-audit by the Budget and Management Bureaus A, B, C, D, and E or the concerned Regional Office of the Department of Budget and Management, and to appropriate re-adjustments and refund if found not in order.

Very truly yours,

[Signature]
Rosalinda Dimapilis Baldoz
Administrator