NOTICE OF SALARY ADJUSTMENT

July 19, 2001

SPECIAL ORDER NO. 268
Series of 2001

Pursuant to National Budget Circular No. 474 dated June 15, 2001, implementing RA 9137 dated June 6, 2001, your salary is hereby adjusted effective July 1, 2001 as follows:

<table>
<thead>
<tr>
<th>Name of Official/Employee</th>
<th>Item no. per PSIPOP FY 2000</th>
<th>Position Title SG and Step</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Elizabeth Mancilla</td>
<td>POEAB-LEO3-22</td>
<td>LEOIII-16-3</td>
</tr>
<tr>
<td>2. Othella Gatdula</td>
<td>POEAB-LEO3-17</td>
<td>LEOIII-16-3</td>
</tr>
</tbody>
</table>

Adjusted Basic Salary Effective July 1, 2001 under the New Salary Schedule: SG 16 Step 3 P 14,811.00

Basic Annual/monthly Salary/daily wage as of June 30, 2001: SG 16 Step 3 14,106.00

Salary increase per month effective July 1, 2001 P 705.00

Adjusted Basic Salary Effective July 1, 2001 P 14,811.00

This salary adjustment is subject to review and post-audit by the Budget and Management Bureaus A, B, C, D and E or the concerned Regional Office of the Department of Budget and Management and to appropriate adjustments and refund if found not in order.

Very truly yours,

ROSA LINDA DIMAPILIŚ-BALDOZ
Administrator