In response to the call for action by President Fidel V. Ramos to alleviate/mitigate the present sufferings of our countrymen in Central Luzon due to the devastating effects of Mt. Pinatubo, a TASK FORCE is hereby created composed of the following:

CHAIRPERSON:
Mr. Hermogenes C. Mateo
Manager, Administrative Branch/or in his absence
Officer-In-Charge, Administrative Branch

CO-CHAIRPERSONS:
Ms. Evangeline J. Quimpo
Chief, Human Resources Development Division
Ms. Joyce Tural
POEA Rank and File Representative

COMMITTEE ON SOLICITATION:
Ellete Rom (PSO) -- Team Leader
Dolores Rodriguez (PSO) -- Member
Maybelle Borospe (LRO) -- Member
Grace Jusay (ADJ) -- Member

COMMITTEE ON REPACKING:
Myrna Guerrero (WEO) -- Team Leader
Rey Talagtag (ADJ) -- Member
Teresita Garcia (WEO) -- Member
Renato Limjucos (GASS) -- Member
Belinda Algase (GASS) -- Member
COMMITTEE ON INFORMATION:

Josephine Castillo  (WEO) - Team Leader
Robert Taliason  (WEO) - Member
Kim Bansuelo  (WEO) - Member

COMMITTEE ON FINANCE:

Candida Vistro  (GASS) - Team Leader
Lilibeth Tolentino  (GASS) - Member
Melody Buendia  (GASS) - Member

COMMITTEE ON STORAGE:

Leonel Labrador  (GASS) - Team Leader
Homer Caligagan  (GASS) - Member
Jessie de Ocampo  (GASS) - Member

COMMITTEE ON DISTRIBUTION:

Dennis Ibay  (GASS) - Team Leader
Lou Candano  (LRO) - Member
Vicky Cecilio  (LRO) - Member
Noel Dignadice  (LRO) - Member
Rose Turla  (PSO) - Member

1) Receive donations whether in cash or in kind. Donations shall be received by the Chairperson and / or any members of the Task Force;

2) Determine the beneficiary of such relief in consultation with the Department of Labor and Employment;

3) Acknowledge all donations. Cash donations shall be deposited in trust with the POEA Cashier and shall be handled in accordance with existing accounting rules and regulations;
4) Tap the following as voluntary sources of donations:

4.1) POEA Officials, employees and their families, and friends;

4.2) Non-Governmental Organizations (NGOs) and People Organizations (POs);

4.3) Other willing donors.

5) Plan for the efficient and effective distribution to target beneficiaries;

6) Render an accounting on a weekly basis.

To generate more donations, a wide information campaign in coordination with the Information Education Division should be made in all areas of POEA.

This order shall take effect immediately.

For strict compliance.

[Signature]

FELICISIMO O. JOSON
Administrator

11 September 1992