Notice of Salary Adjustment

July 25, 2007

Special Order No. 349
Series of 2007

Pursuant to National Budget Circular No. 511, dated 18 June 2007, implementing Executive Order No. 611, dated 14 March 2007, each of your salaries is hereby adjusted effective 01 July 2007 as follows:

<table>
<thead>
<tr>
<th>Name of Official/Employee</th>
<th>Item No. or Unique Item No.</th>
<th>Position Title, Salary Grade and Step</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dela Torre, Stephen M.</td>
<td>POEAB-ADAS2-17-2004</td>
<td>Administrative Assistant II (8/7)</td>
</tr>
<tr>
<td>Miniano, Magdalena F.</td>
<td>POEAB-ADAS2-16-2004</td>
<td>Administrative Assistant II (8/7)</td>
</tr>
</tbody>
</table>

1. Adjusted monthly basic salary effective July 01, 2007 under the New Salary Schedule: SG 8 Step 7 P 11,109.00

2. Monthly basic salary as of June 30, 2007:
   
   SG 8 Step 7 10,099.00

3. Salary increase per month effective July 01, 2007 P 1,010.00

It is understood that this salary is subject to review and post-audit and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

ROSALINDA DIMAPILIS-BALDOZ
Administrator