SPECIAL ORDER NO. 361
Series of 1992

In the interest of the service and in line with the Administration's objective to facilitate operations through adequate administrative and technical support and at the same time assuring efficiency of operational and financial procedures, the POEA has established the Facilitation and Review Office (FARO) under the Office of the Administrator. The Office is primarily tasked to facilitate and review policies in new emerging markets.

The FARO shall perform the following basic functions:

1. Facilitate the job creation program of POEA particularly Taiwan.
2. Generate and maintain labor market data and other market developmental plans.
3. Network with other agencies and other program implementors.
4. Determine the urgent needs of clients and provide the necessary support and assistance.
5. Maintain systematic and complete records on all services offered/rendered.
6. Review, evaluate and enforce all activities, functions and programs pertaining to matters on legal and internal audit.

The following were chosen among the applicants and recommeedees of Directors to man the said Office:

1. Lilia M. Mirabueno
2. Maybelle M. Gorospe
3. Ailda Alfaro
4. Lito Fabrero

The above named personnel are directed to report to the undersigned for further instructions.

This order takes effect on 18 December 1992.

FELICISIMO Q. JOSON, JR.
Administrator