In the interest of the service, the following officials and employees are hereby directed to proceed to Holiday Inn Clark, in Mismosa Leisure Estate, Clark Pampanga from 14-18 September 2009 for the Adjudication Office Out-of-Town Decision Writing:

1. Deputy Administrator Hans Leo J. Cacdac;
2. Director Alejandro A. Padaen;
3. Atty. Jone B. Fung;
4. Atty. Rosemarie Gondranios Duquez;
5. Atty. Bernardita Carreon;
6. Atty. Arlene Basas;
7. Atty. Necitas O. Jerez;
8. Atty. Mary Antonette G. Ordoño;
10. Atty. Armel Esteban Allarde;
11. Atty. Ramon Lusterio;
12. Atty. Marieta Labong-Dela Cruz;
13. Atty. Antonino Milanes III;
15. Atty. Jenny J. Cera-Bayangos;
16. Atty. Pedro L. Gerali
17. Ms. Lucy Bernardo;
18. Ms. Elizabeth Sison;
19. Ms. Neneth Mercado;
20. Mr. Diosdado Austria;

It is understood that the above-named officials and employees are entitled to transportation allowance subject to the usual accounting and auditing procedures.

City of Mandaluyong, this 1st day of September 2009.

JENNIFER JARDIN-MANALILI
Administrator