In the interest of the service and pursuant to Memorandum Circular No. 44 series of 1994, the following are hereby directed to monitor and supervise the Jobs Fair sponsored by Kauswagon of Victorias Foundation, Inc. to be conducted at Victorias Municipal Gymnasium-Victorias, Negros Occidental on July 3-4, 1997.

EMPLOYMENT BRANCH
1. ATTY. VIRGINIA P. CALVEZ

GOVERNMENT PLACEMENT BRANCH
1. MS. CAROLINA T. AKOL

EMPLOYMENT REGULATION BRANCH
1. MS. LUCILA MAKILING

OFFICE OF THE ADMINISTRATOR
1. MS. PRECILLA ONG

Ms. Akol is instructed to handle the recruitment for the overseas job opening of the Government Placement Branch. Ms. Makiling for the checking and verification of the job order balances of all the participating agencies, and Ms. Ong for the registration of all would-be-applicants for overseas employment.

The above-mentioned employees are entitled to collect transportation allowances, actual cost of transportation, per diems and other allowable expenses subject to the usual auditing and accounting procedures.

A terminal report shall be submitted to the Office of the Administrator five (5) days after the conduct of said activity.

For strict compliance.

FELICISIMO O. JOSON, JR.
Administrator