NOTICE OF SALARY ADJUSTMENT

July 9, 2008

Special Order No. 431
Series of 2008

Pursuant to National Budget Circular No. 516, dated 20 June 2008, implementing Executive Order No. 719, dated 01 May 2008, each of your salaries is hereby adjusted effective 01 July 2008 as follows:

<table>
<thead>
<tr>
<th>Name of Official/Employee</th>
<th>Item No. or Unique Item No.</th>
<th>Position Title, Salary Grade and Step</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liu, Helen S.</td>
<td>POEAB - LEO2- 44 1998</td>
<td>LEO II (13 / 2)</td>
</tr>
<tr>
<td>Manda, Rochere Katherine R.</td>
<td>POEAB - LEO2- 4 1998</td>
<td>LEO II (13 / 2)</td>
</tr>
<tr>
<td>Rafael, Jasmin B.</td>
<td>POEAB - LEO2- 35 1998</td>
<td>LEO II (13 / 2)</td>
</tr>
<tr>
<td>Rendon, Ma. Alve O.</td>
<td>POEAB - LEO2- 21 1998</td>
<td>LEO II (13 / 2)</td>
</tr>
<tr>
<td>Reyes, Ruth J.</td>
<td>POEAB - LEO2- 29 1998</td>
<td>LEO II (13 / 2)</td>
</tr>
</tbody>
</table>

1. Adjusted monthly basic salary effective July 01, 2008 under the New Salary Schedule: SG 13 Step 2 P 14,682.00

2. Monthly basic salary as of June 30, 2008:
   SG 13 Step 2 13,347.00

3. Salary increase per month effective July 01, 2008 P 1,335.00

It is understood that this salary is subject to review and post-audit and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

ROSALINDA DIMAPILIS-BALDOZ
Administrator

Cc: Acctng Div.
    Budget Div.
    DBM
    201 File

CONTROLLED AND DISSEMINATED
BY CRD ON JUL 2 4 2008