SPECIAL ORDER NO. 455
Series of 2010

In the interest of the service and relative to the conduct of the 7th EPS-TOPIK on November 14, 2010, the following officials and employees are hereby directed to proceed to Pampanga and Baguio City to supervise, monitor and assist the said activity:

**University of Baguio**

- Supervisors - Director Felixberta N. Romero
  Ms. Nonette L. Villanueva

- Test Room Proctors
  1. Ms. Delfina M. Camarillo
  2. Ms. Adela D. Dario
  3. Ms. Milagros Santos
  4. Ms. Lalaine Casugay
  5. Ms. Marites Maynes
  6. Ms. Helen S. Liu

- Hallway Proctors
  7. Mr. Jimson I. Magno
  8. Mr. Terence Z. Nahigan
  9. Mr. Randy M. Villanueva
  10. Mr. Edwin Visaya
  11. Mr. Edwin Tadios

**Don Honorio Ventura Technological State University (Pampanga)**

- Supervisor - Director Jocelyn T. Sanchez

- Test Room Proctors
  12. Mr. Rex Marco
  13. Mr. Edilbeto V. Alogoc
14. Mr. Apollo De Robles
15. Ms. Rosemarie S. Tayo
16. Mr. Raymond Ronan
17. Ms. Elanie Reyes
18. Ms. Fatima Palarca

- Hallway Proctors

19. Ms. Corazon D. Ortiz
20. Ms. Rosalie T. Sajo
21. Ms. Arlelita M. Mariano
22. Mr. Brandy C. Pineda
23. Mr. Jerrold Tomeldan
24. Mr. Ronald Francis Andaya
25. Mr. Adrian Silvestre
26. Ms. Sylvia C. De Robles

Deputy Administrator Viveca Codamon-Catalig will join the EPS-TOPIK team who will monitor and oversee the smooth administration of KLT in Manila, Baguio City and Pampanga.

Further, Mr. Manuel D. Ojena and Peter Biscocho will drive the POEA vehicles with plate no. SJA 873 (Nissan Urvan) and GLG 108 (Toyota Revo) for the transportation of officials and employees assigned in Pampanga. Mr. Ferdinand Magno will drive POEA vehicle SJP 472 (Toyota Hi Lux) for Baguio City. Mr. Amador Castro will drive POEA vehicle with plate no. LMC 773 (Toyota Innova) assigned to Deputy Administrator Viveca Codamon-Catalig.

Furthermore, the above-mentioned officials, employees and drivers are entitled to actual accommodations cost, transportation expenses/allowances, per diem, and other allowable expenses subject to the usual accounting and auditing rules and regulations.

For compliance.

Mandaluyong City, /2__ November 2010.

[Signature]
JENNIFER JARDIN-MANALILI
Administrator