SPECIAL ORDER NO. 464
Series of 2009

In the interest of the service, the following officials and employees are hereby directed to proceed to the Mindanao Regional Center-Davao City on 10-12 November 2009 to facilitate and conduct the following activities:

A. Selection and Promotions Board (SPB) interview of applicants for the vacant positions at RC-Davao City and REU-Iloilo City:
   1. Deputy Administrator Viveca C. Catalig - Chairperson
   2. OIC-Director Laura S. Timonera - Vice Chairperson
   3. Ms. Leonora A. Nitura - EU Representative
   4. Mr. Paterno D. Juridico, Jr. - ROCO Representative
   5. Ms. Julie Ann J. Aguila - HR Representative
   6. Ms. Meriam B. Eabora - Secretariat

B. Conduct of Orientation on RA 9485 (Anti-Red Tape Act of 2007) and Orientation on Records Disposition Administration:
   1. Ms. Ramona S. Quijano
   2. Engr. Renato C. Limjoco

The abovementioned officials and employees are entitled to transportation expenses, per diems and actual hotel accommodation, subject to the availability of funds and the usual accounting and auditing rules and regulations.

For compliance.

Mandaluyong City, 29 October 2009.

[Signature]
HANS LEO J. CACDAC
Officer-In-Charge

CONTROLLED AND DISSEMINATED
BY CRD ON November 3, 2009