SPECIAL ORDER NO. 471
Series of 2012

In the interest of the service, MS. JULIE ANN J. AGUILA, Supervising Administrative Officer and Officer-In-Charge, Human Resource Development Division (HRDD), is hereby designated as Special Disbursing Officer and authorized to hold a Petty Cash Fund in the amount of Twelve Thousand Pesos (Php 12,000.00) to cover the expenses to be incurred relative to the conduct of the 2012 Department of Labor and Employment (DOLE) Sports Fest.

The said petty cash fund may be replenished from time to time subject to the usual accounting and auditing rules and regulations.

Done this 14th day of September 2012 at Mandaluyong City.

HANS LEO J. CACDAC
Administrator