SPECIAL ORDER NO. 524
Series of 2011

In the interest of the service, MS. ERAIDA J. DUMIGPI, Senior Labor & Employment Officer, assigned at the Docket and Enforcement Division, Legal Research, Docket and Enforcement Branch, is designated as Enforcement Officer and is authorized to perform all duties and functions related to their position.

As such, the above-named employee is entitled to reimburse actual transportation expenses incurred in the performance of her official duties but not to exceed Php2,000.00 per month, subject to the availability of funds and to the actual accounting and auditing rules and procedures.

Further, she is also authorized to take taxi rides, as the exigency of her functions require.

This Order shall take effect immediately.

For compliance.

Mandaluyong City, October 17, 2011.

CARLOS S. CAO, JR.
Administrator