SPECIAL ORDER NO. 531
Series of 2007

In the interest of the service, ATTY. ROMELSON E. ABBANG, this Office, is hereby assigned and designated as Coordinator of the POEA Satellite Office in Tuguegarao, Cagayan.

As Coordinator of the Satellite Office, Atty. Abbang shall perform the following functions:

1. Implement the existing programs/projects of the POEA Satellite Office.
2. Act as Special Disbursing/Collecting Officer of the Satellite Office.
3. Deposit daily collection and submit regularly the required accountability reports pursuant to the provisions of manual on the New Government Accounting System (NGAS).
4. Submit monthly reports to the Office of the Administrator on the implementation of the established programs/projects.
5. Coordinate and establish linkages with Government and other agencies involved in the Overseas Employment Program.

Atty. Abbang is directed to clear himself from all reportorial, property and monetary accountabilities from his present assignment and properly turn-over all his pending assignments to Atty. John Rio A. Bautista, Chief Operations and Surveillance Division, Anti-Illlegal Recruitment Branch. He is further instructed to report to Mr. Paterno D. Juridico Jr., Chief, Regional and Overseas Coordinating Office (ROCO), for appropriate briefing.

Atty. Abbang shall be entitled to per diem, transportation and other allowances incidental to his new assignment, subject to the availability of funds and the usual accounting and auditing rules and regulations.

This Order shall take effect on 15 November 2007.

For compliance.

Mandaluyong City, 07 November 2007.

ROSALINDA DIMAPILIS VALDOZ
Administrator