SPECIAL ORDER NO. 557
Series of 2012

In the interest of the service, the following are hereby directed to conduct, namely: Pre-Employment Orientation Seminar, Legal Assistance, Supervise the Job Fair and e-Registration, and provide technical support on November 16 and 23, 2012 in Balagtas and Calumpit:

November 16, 2012
Balagtas, Bulacan
Venue: Municipal Hall

1. Rodrigo A. Sta. Maria, Atty. II, LAD
2. Elizabeth O. Mancilla, LEO III, Landbased Center
3. Mercedes G. Cortez, Administrative Officer V, MRD

Administrative and Technical Support

1. Adrian Silvestre, Computer Technician, ICT
2. Maria Corazon P. Torres, Administrative Aide, WED
3. Maria Cristina Polia, Administrative Aide, LAD

November 23, 2012
Calumpit, Bulacan
Venue: Municipal Hall

1. Corazon Carmen A. Rosales, OIC, MRD
2. Atty. Aileen R. Aguilar, Attorney III, LAD
3. Josephine S. Infante, LEO III, WED

Administrative and Technical Support

1. Melvin Palmes, Computer Technician, ICT
1. Arvin Flores, Administrative Aide, WED
2. Lorevel Igharas - Administrative Aide, LAD
As such, abovementioned personnel are entitled to per diem, transportation allowances and other allowable expenses subject to the usual accounting and auditing rules and regulations.

For compliance.

12 November 2012, Mandaluyong City.

HANS LEO J. CACDAC
Administrator