Special Order No.: 567
Series of 2008

In the interest of the service and pursuant to Special Order No. 525, Series of 2008, **DEPUTY ADMINISTRATOR HANS LEO J. CADAC** shall assume the responsibilities of the Quality Management Representative (QMR), the functions of which are defined as follows:

1. Ensure that the QMS is implemented and maintained;
2. Spearhead the management review meeting;
3. Ensure the existence of succession plan;
4. Ensure that the Quality Policy and Quality Objectives are properly disseminated, understood and implemented; and
5. Responsible for reporting to and updating management on the status of the QMS.

The designation of Deputy Administrator Cadac as QMR shall be temporary until such time that a Deputy Administrator for Management Services has been appointed and assumed the position.

For compliance.


[VIVECA C. CATALIG]
Officer-In-Charge